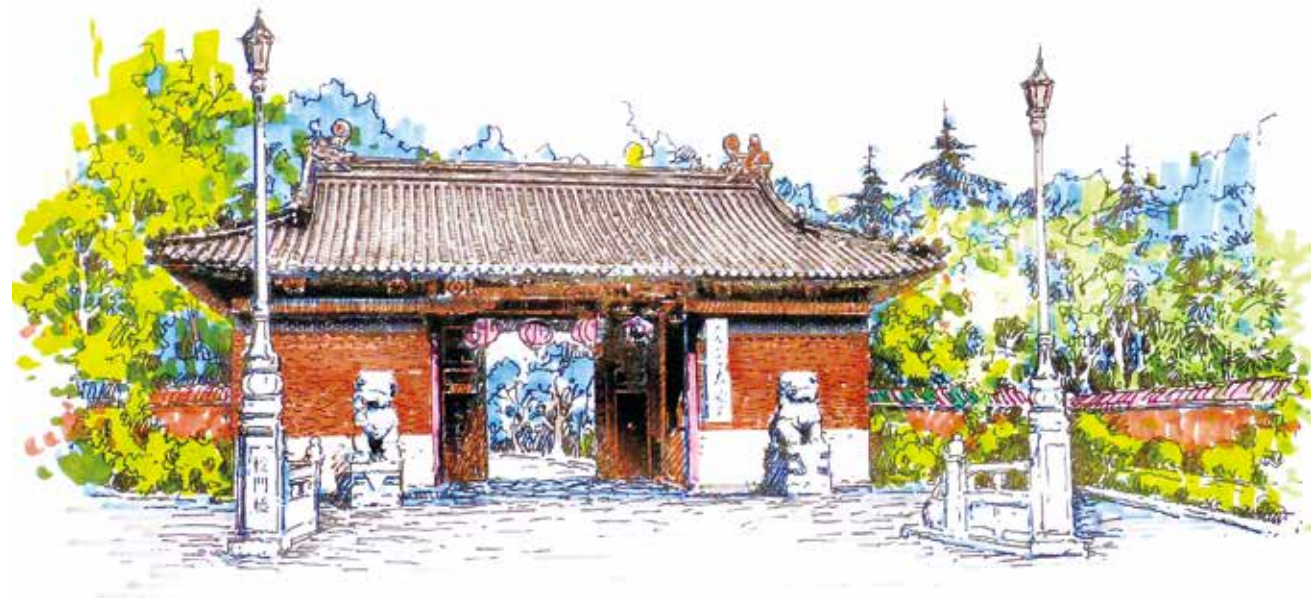




上海交通大學
SHANGHAI JIAO TONG UNIVERSITY

2018

SJTU NEW INTERNATIONAL STUDENT GUIDE





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SYSTEM LOG-IN

- > Application website: <http://apply.sjtu.edu.cn>
- > Please log in the system with your application account and complete the registration process.
- > Please log in with your student ID. The password is the last six digits of your passport number.
- > If you cannot log in the system, please contact with the International Student Center directly.

Contact Information

Admissions Office of International Student Center
Email: isc.d@sjtu.edu.cn Tel: 86-21-54743244
International Mobility Office of International Student Center
Email: isc.exchange@sjtu.edu.cn Tel: 86-21-54744225

REGISTRATION

For Degree Students

New international students are REQUIRED to complete the registration process at the designated time and venue as stated on the admission notice. It is mandatory to contact in advance if you are unable to register on time. Students who fail to register within two weeks after the registration day without any permission from SJTU will be regarded as giving up the admission from SJTU.

- a. Undergraduate student: please send email to isc.o@sjtu.edu.cn;
- b. Graduate student: please send email to gs.admission@sjtu.edu.cn.

> Online Reservation

Step 1: Please log in the application system <http://apply.sjtu.edu.cn/> from July 1st to August 31st and reserve your specific registration time period.
Step 2: Upload a qualified photo for Student ID Card processing (jpg format, 2.2*2.8cm, 300 pixel, ≤10k).
Step 3: Upload a copy of the information page of your passport for applying bankcard from Bank of China. The bank card will be used for paying tuition fee and receiving living allowance (for scholarship students). Please make sure the passport you uploaded is the one you will use for studying in SJTU.

> Onsite Registration

You should register with your admission materials, following this list:

- A. The Admission Notice (Original)
- B. The Visa Application Form for Study in China (JW202/201)
- C. Application form (can be printed out in the system and please sign your name on the last page);
- D. Passport within valid period (Original and Copy)
- E. High school transcripts, including all courses taken (Original)
- F. The Graduation and Degree Certificate of your previous degree study (Original and Copy)
- G. Relevant international test scores such as SAT/ACT/IB/GCE AI and etc. (Original and Copy)
- H. Chinese language certificate (Original and Copy)
- I. English language certificate (Original and Copy)
- J. Self-statement with signature
- K. Recommendation letter with signature (in Chinese or English)
- L. Award certificates or other supportive materials (Original and Copy)
Guardian's Letter of Guarantee (applicants under 18 years old until Sep. 1, 2018) Note: The students who take entrance exams may not need to provide Term G\H\I.
Please make all materials in right order to submit during registration.

Please contact with us in advance if you are unable to register on your scheduled time. If you fail to register within two weeks after the registration day without the permission of SJTU, you will be regarded as giving up your admission by SJTU.

> Contact Information

Admissions Office of International Student Center
Email: isc.d@sjtu.edu.cn Tel: 86-21-54743244

Graduate School
Email: gs.admission@sjtu.edu.cn Tel: +86-21-34207040



For Exchange Students

You need to complete the university registration firstly and then register at your school or college within one week after your arrival. The locations of school registration will be noted on the welcome package.

If you cannot register on time, please submit a formal request to the International Mobility Office before July 31, 2018 by email. (Email: isc.exchange@sjtu.edu.cn). You cannot arrive late unless your request is granted. If you fail to register within two weeks after the day of registration without the permission of university, it will be assumed that you are giving up your place.

> Registration

There are two separate locations where you can complete the registration process – one is on Xuhui campus and one is on Minhang campus (see below for details). For your registration location, please refer to your admission notice.

Xuhui Campus

Time: From 8:30 to 16:00 on 6 September, 2018

Location: Room 1001, Tao Li Yuan, No. 655 Fanyu Road, Xuhui District, Shanghai

Minhang Campus

Time: From 8:30 to 11:30 on 7 September, 2018

Location: Lobby of the New Admin. Bldg. B, No.800 Dongchuan Rd., Minhang District, Shanghai

> School Registration

When you have completed registration with the university, please register at your school or department at SJTU.

> Documents you need to bring for the registration

- A. Admission Notice (Original Copy)
- B. Valid passport and visa (Original Copy)
- C. JW 202 or JW 201 Form

> Contact Information

International Mobility Office of International Student Center

Email: isc.exchange@sjtu.edu.cn Tel: 86-21-54744225

Address: Room 809, New Admin. Bldg. B, No.800 Dongchuan Rd., Minhang District, Shanghai

TUITION PAYMENT

> Tuition Plan for International Students

A. General Degree Programs

The standard tuition for one Academic Year: (CNY)

Chinese Program of Bachelor ¥ 24,800

English Program of Bachelor ¥ 80,000

French Program of Bachelor ¥ 45,000

Master's ¥ 28,900

PhD ¥ 45,500

B. Special Graduate Programs for Students with Type B/C/D Scholarships

The standard tuition of graduate programs for international students is 28,900 CNY/Year for master programs and 45,500 CNY/Year for doctoral programs; the tuitions of special graduate programs are listed below. For international students admitted in the special graduate programs with Type B/C/D Scholarships, the scholarship will cover the standard tuition (28,900/Year for master programs and 45,500/Year for doctoral programs), and students will need to pay the remaining fees other than the standard tuition.

Special Graduate Programs and Tuition

School	Program	Tuition	Contact
Antai College of Economics & Management	Master of International Business Program	64,000 RMB/Year	Tel: +86-21-52301031 liuxfei@sjtu.edu.cn Tel: +86-21-52305272 tangzhou@sjtu.edu.cn
	MBA Program	328,000 RMB In total	Tel: +86-21-52302513 linfeng1014@sjtu.edu.cn
	International MBA Program	268,000 RMB In total	Tel: +86-21-52302513 linfeng1014@sjtu.edu.cn
	Master of Finance	64,000 RMB/Year	Tel: +86-21-52301031 liuxfei@sjtu.edu.cn Tel: +86-21-52301352 jingzhou@sjtu.edu.cn
	Master of Professional Accounting	29,000 RMB/Year	
	Master of Auditing	29,000 RMB/Year	

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School	Program	Tuition	Contact
Shanghai Advanced Institute of Finance	Master of Finance	94,000 RMB/Year	Tel: +86-21-62932903 zychen2@saif.sjtu.edu.cn
	Full-time Finance MBA Program	408,000 RMB In total	Tel: +86-21-62932328 xxqiao@saif.sjtu.edu.cn
USC-SJTU Institute of Cultural and Creative Industry	Journalism and Communication (Cultural and Creative Industry Management)	The annual tuition at SJTU is CNY 108,000; Tuition and fees payable to USC will be due by dates set by and subject to the policy of USC.	Tel:+86-21-34205059 icci@sjtu.edu.cn
Koguan Law School	LL.M. Program in Chinese Law	100,000 RMB/Year	Tel:+86-21-62934433 +86-21-62934761 llmprogram@sjtu.edu.cn
China-UK Low Carbon College	Environmental Engineering Program	80,000 RMB In total	Tel:+86-21-54741322 fuyilai@sjtu.edu.cn
	Power Engineering Program	80,000 RMB In total	

> Payment Period

For Undergraduate: 2018 undergraduate must pay a one-year tuition fee two weeks from the date of admission list of SJTU publicity. If you have a special situation to apply for extension of payment, please contact International Student Center, after the approval you can pay on registration day.

For Graduate: June 1st, 2018– August 15th, 2018

> Payment Method

Please log in the application system <http://apply.sjtu.edu.cn/> and select one of the payment methods from “Online Payment” and “Bank Transfer”. Scholarship students(tuition-free) must pay 3000RMB in advance. (It’s also acceptable to pay by cash or bankcard on the registration day, if you are unable to complete the payment within the time limit. But you are strongly advised to make the payment online in advance to avoid waiting in the line.)

> Contact Information

Student Affairs Office of International Student Center
Email: isc.o@sjtu.edu.cn Tel: 86-21-34203849

ACCOMMODATION

Notice: This year the available rooms in campus are limited, the students who would like to apply for on-campus accommodation may need to follow the instruction and make online reservation as soon as possible.

- > Students applying for on-campus accommodation should make online reservation and pay the accommodation fee. For details, please check “Notice on the Accommodation Reservation for International Students”.
 - A. For students with a scholarship covering the accommodation subsidy, please check your reservation date in Notice on the Accommodation Reservation for International Students (Type I). You will receive further notice if you fail to receive the admission package before the official online reservation.
 - B. For students without an accommodation subsidy, please check your reservation date in Notice on the Accommodation Reservation for International Students (Type II).
- > Students living off-campus should register at the International Service Center and fill in the “Registration Form for International Students Living off Campus”. Meanwhile, by the law of PRC, for foreigners who reside or stay in domiciles other than hotels, they or the persons who accommodate them shall, within 24 hours after the foreigners’ arrival, go through the registration formalities with the public security organs in the places of residence. For details, please check “The Notice on the Off-Campus Accommodation for International Student of SJTU”.
- > Contact Information
 - International Service Center
 - Minhang Campus: issc_minhang@sjtu.edu.cn +86-21-34203955
 - Xuhui Campus: issc_xuhui@sjtu.edu.cn +86-21-62933305



The Introduction of On-campus Accommodation for International Student

> The Dormitory Buildings for International Student

There are 7 dormitory buildings for international student on Minhang and Xuhui Campus and the names of the buildings are listed as follows:

CAMPUS	NAME
Xuhui	Lianxing Building
Xuhui	Asian Youth Center (Tao Li Yuan)
Minhang	No.8 Dorm Building
Minhang	No.9 Dorm Building
Minhang	No.10 Dorm Building
Minhang	No.12 Dorm Building
Minhang	No.51 Dorm Building

The equipments and facilities in dormitory vary from room types, buildings and campus, however, air-conditioner, self-laundry and internet access service are provided in all dorm rooms and buildings. Moreover, the basic furniture such like bed, desk, chair, wardrobe and bed textiles such like bed linen, pillow, quilt and mattress are also offered for free use. Lianxing Building, Asian Youth Center (Tao Li Yuan) on Xuhui Campus and No. 8, 9, 10 Dorm Building are equipped with individual bathrooms. No.12, 51 Dorm Building on Minhang Campus are equipped with shared bathrooms. Moreover, 24-hour hot water is provided in all bathrooms in dorm building.

> Accommodation Fee Rate for International Student (Unit: RMB Yuan/Person)

BUILDING NAME	ROOM	ROOM TYPE	SHORT STAY (LESS THAN 80 DAYS, PAY BY DAY)	LONG STAY (MORE THAN 80 DAYS)	
				AUTUMN AND SPRING SEMESTER, PAY BY SEMESTER	VACATIONS AND SUMMER SEMESTER, PAY BY DAY
Lianxing Bldg., Xuhui	South/North Bldg.	Single	120	9300	70
		Double	60	4250	32
Asian Youth Center (Tao Li Yuan), Xuhui	East Bldg.	Single	150	11900	90
		Double	80	6600	50
	West Bldg.	Single	140	10600	80
	North Bldg.	Single	140	10600	80
		Double	80	6600	50
Bldg. No. 8, Minhang		Single	150	11900	90
		Double	80	6600	50
Bldg. No. 10, Minhang		Single	105	9000	70
Bldg. No. 12, Minhang		Double	50	4500	35
		Single	80	6600	50
Bldg. No. 51, Minhang		Double	50	4500	35

> The rules of Reservation for International Student Accommodation

1. All international students officially enrolled by SJTU are required to login online reservation system to make a reservation (some certain programs subject to the agreements) (the website of the system is <http://dormnew.sjtu.edu.cn>). Generally, the student without a successful online reservation is not to be arranged for on-campus accommodation. Please refer to the Notice on the Off-Campus Accommodation for International Student of SJTU in case of failure to reserve a room on campus.
2. A successful online reservation will expire in one week after the registration date. Also, the online reservation of the student who doesn't register on time without application in advance for late arrival will be cancelled automatically.
3. After selecting the room in the reservation system, student should pay the full amount of fee by online payment with 12hours or the reservation will be cancelled automatically.
4. The notice on the date, payment and details of online reservation will be published online and the enrolled students are required to make online reservation after reading the notice carefully.

> The Frequently-Asked Questions about Accommodation

1. What should I do if I fail to make an online reservation?
The student without a successful online reservation will not be arranged for on-campus accommodation by the policy of the university. Therefore, you should prepare for the off-campus accommodation before your arrival. Please refer to the Notice on the Off-Campus Accommodation for International Student of SJTU in case of failure to reserve a room on campus.
2. Can I move into the dorm room earlier than the registration day if with a successful reservation?
The earliest check-in date is Sep. 4, 2018 for all new international students in the Fall Semester of 2018. Moreover, all students living on Campus are required to check in and register within 24 hours after arrival with valid credentials whether the student move into dorm room earlier or on the registration date. The information about check-in and registration is listed as follows:

CAMPUS	CHECK-IN VENUE	OFFICE HOURS	TEL.
Minhang	Room 109, Dorm Building No.8	8:30-11:30 am, 13:30-17:00 pm, Mon. to Fri.	+86-21-54743346
Xuhui	Reception Desk, Asian Youth Center (Tao Li Yuan)	8:30-11:30 am, 13:30-17:00 pm, Mon. to Fri.	+86-21-62933296

Please notice your own room number and building after you reserve the room successfully. If you arrive at the non-office time after Sept. 4, 2018, you are allowed to get the room key from the manager of your dorm building and move into the room in advance and check in on the next working day.

3. How do I commute between Xuhui and Minhang Campus?
The inter-campus shuttle bus service is provided for all students and teachers. Getting on and off the bus at the stop on campus, you usually spend about 40 minutes from one campus to another. Of course, you could also choose public transportation such like metro line 5 and line 1 or bus.
4. How can I contact you?
International Student Service Center of SJTU is in charge of the reservation, arrangement and daily management of accommodation for international students. If you have any questions about accommodation, you are welcome to contact us by phone or E-mail:
Minhang Campus: +86-21-34203955, 34202734, issc_minhang@sjtu.edu.cn
Xuhui Campus: +86-21-62933305, 62933296, issc_xuhui@sjtu.edu.cn



Notice on the Accommodation Reservation for International Students (Type I)

*** FOR GRADUATE STUDENTS WITH SCHOLARSHIP TYPE A(CHINESE GOVERNMENT SCHOLARSHIP AND SHANGHAI GOVERNMENT SCHOLARSHIP), UNDERGRADUATE SCHOLARSHIP STUDENTS AND DUAL-DEGREE STUDENTS(UNDERGRADUATE) , EXCHANGE STUDENTS WITH SCHOLARSHIP**

Dear International Student,
Hello! Welcome to Shanghai Jiao Tong University! International students applying for on-campus accommodation are required to book dormitory online. The information in detail is as follows.

> Reservation

- (1) Time Period of Reservation: 9:00 am, July 11th to 16:00 pm, July 13th, 2018 (Beijing Time, GMT+8)
- (2) Website: <http://dormnew.sjtu.edu.cn>
- (3) User name: Student ID (On the Admission Notice)
- (4) Password: The last six digits or letters of your passport number (From left to right, for example, if your passport number is AK5123B4, and then your password is 5123B4. If your passport number is less than six digits or letters, then add 0 before the first digit of number until the number is six digits or letters, for example, if your passport number is 1236, and then your password is 001236. If you don't have passport number, your password is your birth date with format as: YYYYMMDD)
- (5) Please refer the Reservation Procedures and help document on the website for the detailed information on the reservation.

> Accommodation Subsidy

The university would like to provide a wider range of housing selection to the student with scholarship covering accommodation subsidy (the scholarship student as abbreviation in following part) so that you could choose the dormitory freely in different prices and types and you could also look for an off-campus residence. The information about accommodation subsidy policy for the scholarship student is listed as follows

- (1) The scholarship students should pay on-campus accommodation fee by themselves according to the selected room type.
- (2) The student with scholarship covering accommodation subsidy will receive the accommodation subsidy monthly from SJTU. The subsidy rate is: PhD Student and Senior Scholar 1500 Yuan/month, Master Student and General Scholar 1200 Yuan/month, Undergraduate 1000 Yuan/month, the subsidy is offered in 12 months of one year and in compliance with the duration of the scholarship. The rate and duration of the Confucius Institute Scholarship Program are subject to the relevant regulations.
- (3) The university provides the initial subsidy covering from Sept. to Jan. of next year in this Oct. (5 months in total). Afterwards, the university provides the subsidy covering from Feb. of next year to June of next year in every December (5 months in total) and the subsidy covering from July to Jan. of next year in every June (7 months in total).

> Payment Introductions

You should finish your payment online to finish your reservation. Some suggestions are listed as follow:

- a. You are required to pay the full amount of the accommodation fee before you finish the reservation. The reservation shall NOT be valid unless the fee is paid fully and successfully.
- b. The online payment should be completed within 12 hours after confirming the reservation, or the system will cancel your reservation automatically.
- c. You are required to bear one or more bank cards with logo such like Union Pay, Master, Visa, JCB, American Express and etc. Moreover, you should ensure the function of online payment of your bank card works and your credit card has the sufficient balance. You are allowed use only one bank card to finish payment.
- d. Some extra commission fee will be charged by the bank if you finish payment by the international credit card (Master, Visa, JCB, American Express and etc.). Therefore you are recommended to pay by the Union Pay card to avoid the extra commission fee.
- e. You are recommended to use Internet Explorer to make reservation and pay the accommodation fee. You could refresh the webpage or change other web explorer in case of webpage errors.
- f. After finishing the payment, please wait patiently until the success webpage pops up. You should click "My Account" to confirm the completed order with a successful payment.
- g. If you are not able to finish payment online in your country or region, please contact us by E-mail entitled your student ID immediately after you make order in the system (From 9:00 am, July 11th to 16:00 pm, July 13th, 2018, Beijing Time, GMT+8) and we will help you finish payment by the other method. Any expired order (over 12 hours) will be cancelled by the system automatically.

> Other important information

- (1) The earliest check-in date is Sep. 4, 2018 for all new international students in the Fall Semester of 2018-2019. You should be responsible for the housing by yourself if you arrive earlier than Sep. 4, 2018. The reservation is valid until Sep. 16, 2018 for the Fall Semester of 2018-2019 and will be cancelled automatically in case that you don't check in after that time. You should submit an application to related department if you are not able to register on time.
- (2) You will be arranged into a similar room by ISSC in case of the room you reserved with some special situations.
- (3) Due to the limited on-campus housing resources, the students who reserved successfully this time also should reserve by semester. University does not guarantee on-campus accommodation requirement of international students for the second year and after during the studying period.
- (4) You are suggested to make your reservation as early as possible, or you could be NOT allowed to move into the dormitory in Fall Semester of 2018-2019.
- (5) By the policy, the student with successful reservation is not allowed to change to another room except for some special cases. Please take care of living habits if you would like to choose a double room with a roommate.
- (6) You could look up more information about on-campus accommodation in the help document on the reservation webpage. The participation of the reservation indicates you are fully aware of and accept this notice and all accommodation regulations and policies of SJTU and you are required to sign a housing contract with SJTU prior to the payment.
- (7) If you have any difficulties or questions, please contact International Student Service Center. We would like to do our best to help every excellent freshman to kick off an academic career in SJTU.

- > **Xuhui Campus:** issc_xuhui@sjtu.edu.cn, +8621-62933305
Minhang Campus: issc_minhang@sjtu.edu.cn, +8621-34203955

Notice on the Accommodation Reservation for International Students (Type II)

*** FOR GRADUATE STUDENTS WITH OTHER TYPE SCHOLARSHIP, SELF-PAID GRADUATE STUDENTS , UNDERGRADUATE STUDENTS (SELF-SUPPORTED), OTHER TYPE EXCHANGE STUDENTS**

Dear International Student,
Hello! Welcome to Shanghai Jiao Tong University! International students applying for on-campus accommodation are required to book dormitory online. The information in detail is as follows.

> Reservation

- (1) Time Period of Reservation: 9:00 am to 12:00, July 18th, 2018 (Beijing Time, GMT+8)
- (2) Website: <http://dormnew.sjtu.edu.cn>
- (3) User name: Student ID (On the Admission Notice)
- (4) Password: The last six digits or letters of your passport number (From left to right, for example, if your passport number is AK5123B4, and then your password is 5123B4. If your passport number is less than six digits or letters, then add 0 before the first digit of number until the number is six digits or letters, for example, if your passport number is 1236, and then your password is 001236. If you don't have passport number, your password is your birth date with format as: YYYYMMDD)
- (5) Please refer the Reservation Procedures and help document on the website for the detailed information on the reservation.

> Payment Introductions

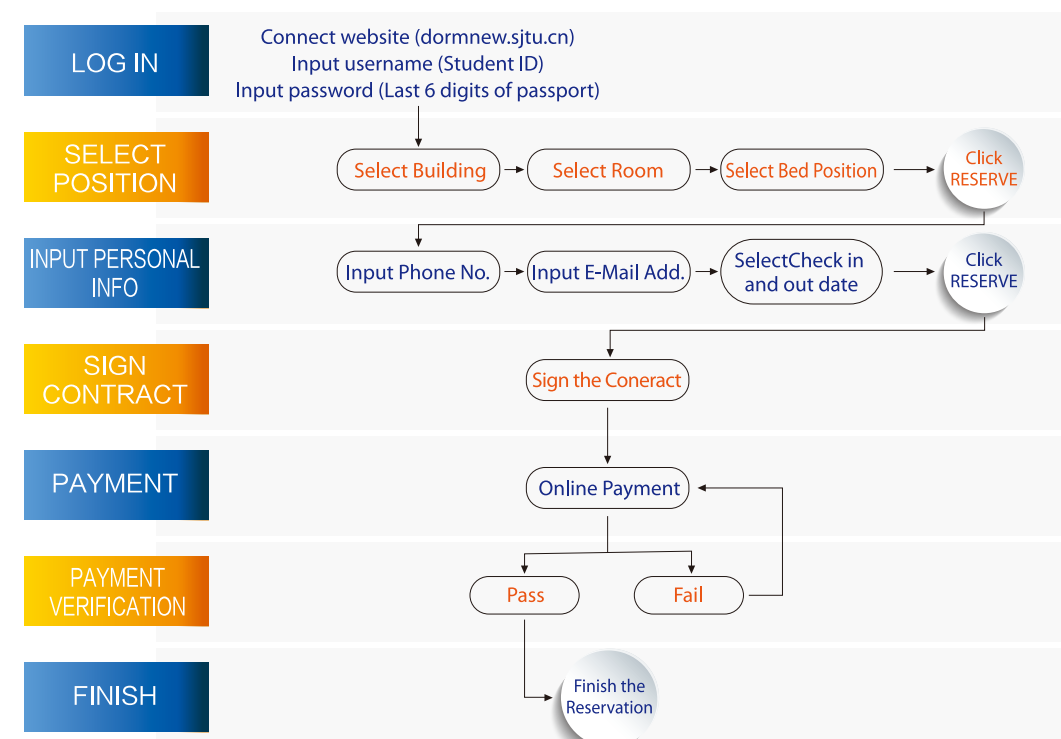
You should finish your payment online to finish your reservation. Some suggestions are listed as follow:

- a. You are required to pay the full amount of the accommodation fee before you finish the reservation. The reservation shall NOT be valid unless the fee is paid fully and successfully.
- b. The online payment should be completed within 12 hours after confirming the reservation, or the system will cancel your reservation automatically.
- c. You are required to bear one or more bank cards with logo such like Union Pay, Master, Visa, JCB, American Express and etc. Moreover, you should ensure the function of online payment of your bank card works and your credit card has the sufficient balance. You are allowed use only one bank card to finish payment.
- d. Some extra commission fee will be charged by the bank if you finish payment by the international credit card (Master, Visa, JCB, American Express and etc.). Therefore you are recommended to pay by the Union Pay card to avoid the extra commission fee.
- e. You are recommended to use Internet Explorer to make reservation and pay the accommodation fee. You could refresh the webpage or change other web explorer in case of webpage errors.
- f. After finishing the payment, please wait patiently until the success webpage pops up. You should click "My Account" to confirm the completed order with a successful payment.

> Other important information

- (1) The earliest check-in date is Sep. 4, 2018 for all new international students in the Fall Semester of 2018-2019. You should be responsible for the housing by yourself if you arrive earlier than Sep. 4, 2018. The reservation is valid until Sep. 16, 2018 for the Fall Semester of 2018-2019 and will be cancelled automatically in case that you don't check in after that time. You should submit an application to related department if you are not able to register on time.
- (2) You will be arranged into a similar room by ISSC in case of the room you reserved with some special situations.
- (3) Due to the limited on-campus housing resources, the students who reserved successfully this time also should reserve by semester. University does not guarantee on-campus accommodation requirement of international students for the second year and after during the studying period.
- (4) For the ultimately limited on-campus housing resources (All resources could be booked out in a very short time), you are suggested to make your reservation on time, or you could be NOT allowed to move into the dormitory in Fall Semester of 2018-2019.
- (5) By the policy, the student with successful reservation is not allowed to change to another room except for some special cases. Please take care of living habits if you would like to choose a double room with a roommate.
- (6) You could look up more information about on-campus accommodation in the help document on the reservation webpage. The participation of the reservation indicates you are fully aware of and accept this notice and all accommodation regulations and policies of SJTU and you are required to sign a housing contract with SJTU prior to the payment.
- (7) Please contact International Student Service Center if you have any questions. the contacts are listed as follows:
Xuhui Campus: issc_xuhui@sjtu.edu.cn, +8621-62933305
Minhang Campus: issc_minhang@sjtu.edu.cn, +8621-34203955

ACCOMMODATION RESERVATION PROCEDURES FOR INTERNATIONAL STUDENT



Notice on Off-Campus Accommodation for International Students of SJTU

1. The student without a successful online reservation will not be arranged for on-campus accommodation by the policy of the university. Therefore, you are kindly suggested to prepare the off-campus accommodation in advance before your arrival if you fail to reserve a room on campus.
2. In accordance with the Article 39 of The Exit and Entry Administration Law of the People's Republic of China, where foreigners stay in hotels in China, the hotels shall register their accommodation in accordance with the regulations on the public security administration of the hotel industry, and submit foreigners' accommodation registration information to the public security organs in the places where the hotels are located.For foreigners who reside or stay in domiciles other than hotels, they or the persons who accommodate them shall, within 24 hours after the foreigners' arrival, go through the registration formalities with the public security organs in the places of residence.
3. By the relevant regulations of SJTU, you should come to International Student Service Center (hereinafter referred to as "ISSC") with the student card and the apartment leasing contract with your name as a party of the contract to register your off-campus accommodation information in case that: 1. You currently live off campus without registration in ISSC 2. Your off-campus address was changed 3. You currently live on campus, however plan to move out. After claiming the Off-Campus Accommodation Registration Form for International Student of SJTU, you should register at the administrative police station of your housing place with the form and other necessary credentials and documents (passport, leasing contract, etc.) in 24 hours or you could assume the legal responsibility. The information about off-campus accommodation registration of SJTU is listed as follows:

CAMPUS	REGISTRATION VENUE	OFFICE HOURS	TEL.
Minhang	Room B202-204, New Admin. Building	8:30-11:30 am, 13:30-17:00 pm, Mon. to Fri.	+86-21-34203955
Xuhui	Desk 6, Room 1001, Asian Youth Center (Tao Li Yuan)	8:30-11:30 am, 13:30-17:00 pm, Mon. to Fri.	+86-21-62933296
	Student Service Center		+86-2162934784*801



Appendix: Off-Campus Accommodation Information (For reference only, based on the info from the Internet and the validity upon the further confirmation by yourself)

CAMPUS	TYPE	NAME	ADDRESS	TEL.	WEBSITE
Minhang	Apartment	TOMAH0	No.227, Humin Rd., Minhang	15021336008	booking@unijia.net
Minhang	Apartment	Ziroom apartment	No.368 Duhui Road	13262589818 (Jennifer) 13381584231 (Jean)	liugg51@ziroom.com
Minhang	Apartment	Leadingmen	No.190, Yongpingnan Rd., Minhang	17621742522 or 17621799422	http://www.langshiyu.com
Minhang	Hotel	Motel 168	No.213, Humin Rd., Minhang	+86-21-64355790 or +86-4008203333	http://motel168.okmk.com/index.html
Minhang	Hotel	Jingjiang Inn	No.319, Humin Rd., Minhang	+86-21-51101999 or +86-4008209999	http://www.jinjianginns.com/
Minhang	Hotel on campus	Academic Exchange Center	On Minhang Campus	+86-21-54740800	
Minhang	Hotel	Ji hotel	No. 445 Humin Road	021-60292355	http://www.huazhu.com/quanji
Xuhui	Hotel	Hanting Hotel	No.955, Panyu Rd., Xuhui	+86-21-64480808 or +86-4008121121	http://www.huazhu.com/hanting
Xuhui	Hotel	Ibis Hotel	No.858, Panyu Rd., Xuhui	+86-21-62838800 or +86-4006001615	http://www.ibis.com/
Xuhui	Hotel	Xihua Business Hotel	No.1, West Huaihai Rd., Changning	+86-21-52585656	
Xuhui	Hotel	Boxue Building	No.1859, Huashan Rd., Xuhui	+86-21-31200354	http://hotel.0335info.com/39028/yudingkefang.html
Xuhui	Hotel on campus		Faculty Club	On Xuhui Campus	+86-21-62822822
Xuhui	Agency	LianJia	No.595, Hongqiao Rd	+86-21-51125884	http://sh.lianjia.com

HEALTH INSURANCE

Notice on the Insurance Purchase of International Student(For Non-Scholarship-Funded Student)

- Dear International Student:
Hello! The relevant regulations by the Ministry of Education of People's Republic of China and the Management Regulations for International Student of SJTU require that:
1. All international students of SJTU with study duration over 6 months should purchase the Group Comprehensive Insurance in Mainland China (Excluding the student with scholarship covering Group Comprehensive Insurance).
 2. For the students with study duration less than 6months: If already insured in the home state, you are required to prepare the original insurance document which should cover your entire study period in SJTU and its photocopy to be verified by the International Student Service Center (ISSC) of SJTU on the registration date (Or within one week after the registration); If not insured in the home state yet, you should still purchase the Group Comprehensive Insurance in Mainland China.
 3. The student with scholarship covering the Group Comprehensive Insurance doesn't need to purchase the insurance by self, which will be afforded and purchased by the University or some certain institute after the official registration.
 4. The insurance contract or certificate is necessary document for registration of every semester.
 5. By the regulations, the student without valid Group Comprehensive Insurance or the student who doesn't submit the valid insurance document to the ISSC will NOT be allowed to register in a new semester.

The detailed information on the purchase of group comprehensive insurance is as follows:

> I. Introduction of the Group Comprehensive Insurance

1. The name of the Group Comprehensive Insurance: Comprehensive Insurance & Protection Scheme for Foreigners Staying in China of Ping An Annuity Insurance Company, Ltd.
2. The premium of the Group Comprehensive Insurance: RMB800/one year, RMB400/half year
3. Please log in www.lxbx.net to look up and download the detailed information on the Group Comprehensive Insurance such like the articles, insurance liabilities, insurance claims etc.

> II. Introductions of Purchase

1. Please log on www.lxbx.net and purchase the insurance through the online payment from Aug. 20th to Sep. 6th, 2018.
2. You are required to download and print the insurance information including service number after the payment and submit on the registration day.
3. If your insurance record is not found in the system when you login or you fail to complete the purchase before the registration, you may purchase the insurance on the registration date in the International Student Service Center (See location and contacts in Part III). It could cost you long time on the registration date.

> III. Contacts

For more detailed information on the insurance, please visit the website www.lxbx.net or call 24-hour hotline400-810-5119(press 1). You also could contact International Student Service Center, SJTU to consult with more issues of insurance purchase. (The office time in vacation is subject to further notice)
Xuhui Campus: issc_xuhui@sjtu.edu.cn, 021-62933305 (8:30am-17:00pm, Mon.- Fri., office hours in vacations subject to further notice)
Minhang Campus: issc_minhang@sjtu.edu.cn, 021-34203955 (8:30am-17:00pm, Mon.- Fri., office hours in vacations subject to further notice)

> IV. Insurance Claim

Please dial 4008105119-1 (24-hour, bilingual) as soon as possible in case of any health problems and emergencies to consult issues regarding with the medical treatment, advance payment for hospitalization, insurance claim and so on. You also could login www.lxbx.net to download the relevant documents.

> V. Insurance Premium

Insurance Liabilities	RMB Insurance Amount (Yuan) RMB	Age 6-69 (International Student)	
		Insurance Premium (Yuan per half a year per person)	Insurance Premium (Yuan per year per person)
Liability for Death + Accidental Disability	100000	400	800
Medical Treatment for Accidental Injury	20000		
Medical Treatment for Outpatient and Emergency (With the daily limit of RMB600, beyond the start to pay limit of RMB650, the insured can cover 85% of reimbursement)	20000		
Hospitalization Medical Treatment	400000		

Note: The insurance program information is subject to the update of Ping Annuity Insurance Company, Ltd.

> VI. Purchase Procedures

1. Visit the website www.lxbx.net, click on the icon (Student check payment) and log in with "Passport Number" (Capitalize letters and delete non-characters, no space).
2. Select and verify your information.
3. Select preferred insured duration and fee: one year, RMB800. (Half year is only for the non-degree student with study period less than 6 months)
4. Follow the online instructions and complete the payment.



Please be aware that:

1. To complete the payment, you should have at least one of those bank cards with such signs as UnionPay, Master, Visa, JCB, or American Express and make sure that the bank card can be used for on-line payment.
2. If you use international credit cards to complete the payment, additional fees will be charged by the banks as commission fee. Therefore, we suggest that you pay the insurance premium by those bank cards with the sign of UnionPay to avoid the additional fees charged by the banks.
3. You are suggested use Internet Explorer (IE) for the online payment. In case of errors, it is advised to refresh the page or try another browser.
4. The insurance program becomes valid in two weeks after the successful payment and then you can log in the system and check the serial number of your insurance program contract.



The Special Notification on the Insurance for International Student with Scholarship

Dear international student with scholarship:

Hello! The group comprehensive insurance will be purchased for you by SJTU or some other institution after you officially register and you don't need to pay for the insurance. All kinds of scholarships cover the insurance fee (Except for the Freshman Scholarship for Undergraduate). Some information and suggestions regarding with insurance are listed as follows:

> I. Introduction of the Group Comprehensive Insurance

1. The name of the group comprehensive insurance: Comprehensive Insurance & Protection Scheme for Foreigners Staying in China of Ping An Annuity Insurance Company, Ltd.
2. The premium of the group comprehensive insurance: RMB800/one year, 400/half year (Covered by your scholarship)
3. Please log in www.lxbx.net to look up and download the detailed information on the group comprehensive insurance such like the articles, insurance liabilities, insurance claims etc.

> II. Insurance Claim

Please dial 4008105119-1 (24-hour, bilingual) as soon as possible in case of any health problems and emergencies to consult issues regarding with the medical treatment, advance payment for hospitalization, insurance claim and so on. You also could login www.lxbx.net to download the relevant documents.

> III. Contacts

For more detailed information on the insurance, please visit the website www.lxbx.net or call 24-hour hotline 400-810-5119 (press 1). You also could contact International Student Service Center, SJTU to consult with more issues of insurance purchase. (The office time in vacation is subject to further notice)

Xuhui Campus: issc_xuhui@sjtu.edu.cn, 021-62933305 (8:30am-17:00pm, Mon.- Fri., office hours in vacations subject to further notice)

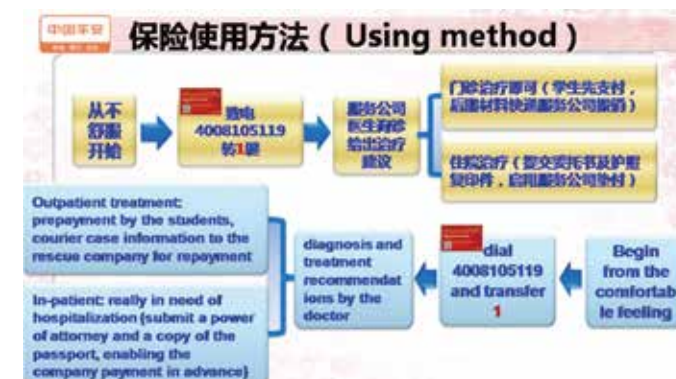
Minhang Campus: issc_minhang@sjtu.edu.cn, 021-34203955 (8:30am-17:00pm, Mon.- Fri., office hours in vacations subject to further notice)

THE INFORMATION INVOLVING INSURANCE FOR INTERNATIONAL STUDENTS

1. The name of the Group Comprehensive Insurance: Comprehensive Insurance & Protection Scheme for Foreigners Staying in China of Ping An Annuity Insurance Company, Ltd.
 - > Student with Scholarship (Excluding Freshman Scholarship for Undergraduate): The group comprehensive insurance will be purchased for you by SJTU or some other institution after official registration and students don't need to pay for the insurance.
 - > Student without Scholarship: the student with study duration over 6 months should purchase the group comprehensive insurance in Mainland China, or will NOT be allowed to register in a new semester; the students with study duration less than 6 months are required to prepare the original insurance document which should cover your entire study period in SJTU and its photocopy to be verified by the International Student Service Center (ISSC) of SJTU on the registration date (Or within one week after the registration), or should also purchase the group comprehensive insurance in Mainland China
2. Please log in www.lxbx.net to look up and download the detailed information on the Group Comprehensive Insurance such like the articles, insurance liabilities, insurance claims etc.
3. Please dial 4008105119-1 (24-hour, bilingual) as soon as possible in case of any health problems and emergencies to consult issues regarding with the medical treatment, advance payment for hospitalization, insurance claim and so on. You also could login www.lxbx.net to download the relevant documents.
4. You can get the insurance service card at International Student Service Center



5. The procedures for using insurance



VISA AFFAIRS

Visa Application

- > Normally, you can apply for visa only after registration.
- > You may apply for X1 and X2 visa to the local Chinese Embassy or Consulate, and enter into China within one week before the day of registration. Documentation required for Student Visa (X1 or X2 visa) application at Chinese embassies and consulates:
 - A. Passport
 - B. Admission Notice
 - C. Foreign Student Visa Application Form JW201 or JW202Do make sure that your letter of admission and JW202/JW201 form are handed back to you together with your passport after obtaining your Chinese visa.
- > An international student with an X1 visa shall apply for a residence permit within 30 days after entry into China. Those who fail to make the application and continue to stay with expired visas are treated as illegal stay and will be imposed the penalty prescribed by the law. The documents required for the application of residence permit are as follows:
 - A. Passport
 - B. Admission of Notice
 - C. Registration Form of Temporary Residence
 - D. Passport Photo
 - E. Certificate of Verification of Physical Examination Record for Personnel (See Section Physical Examination) (the certificate is not required if you currently holds the Residence Permit or the previous Residence Permit expired less than three months)
 - F. Proof of Funds (You may need to provide original bank statements showing your ability to fund your studies)

Physical Examination

According to Chinese laws and regulations related to international travelers, incoming international students must take physical examination at a designated agency in China. (Or traveler's own physical report must be examined and verified)

Internationals students who have enrolled in Shanghai Jiao Tong University must take physical examination at certain time and place designated by International Student Center. Students who miss the physical examination organized by school should take it by themselves.

Online reservation: <http://sithc.shciq.gov.cn/>

Agency Address: 15 Jinbang Rd., Shanghai

Required Documents and Fees for the Physical Examination

- A. Passport, original and photocopy
- B. Admission Notice, original and photocopy
- C. Four Passport-sized photos
- D. Fees: CNY 600
- E. Besides, students who need verification of their own physical examination document must submit: All original copies of your own physical examination report (hospital sealed) (Physical Examination Record for Foreigner, blood test report, etc.)

Notice:

You may schedule a health screening by yourself on <http://sithc.shciq.gov.cn/sithcen/> if you come to China so early; or if you may undergo the university-wide health screening arranged by SJTU within ten days from the beginning of the semester, on the condition that your visa validity is more than one month from the date of registration.



Miscellaneous

- 1、 Student visas are only available for international students who have been enrolled by SJTU. If you arrive in SJTU prior to the designated date without having applied for any short-term study program, no student visa will be available. Please note the validity period of your visa and do not enter China in advance, lest your legal stay in China be compromised.
- 2、 The validity of visa or residence permit for an international student will not exceed the period of his/her study.
- 3、 International students holding visas or residence permits issued by other universities or colleges in China, need to provide the certificates of study completion or transfer issued by the former universities or colleges.
- 4、 The validity period of visa or residence permit extension is also limited by the study period for which the insurance and tuition are already paid.
- 5、 International students should leave China before the visa or residence permit expires after completing their study. The stay after the visa or residence permit expires is illegal.
- 6、 If any newly admitted student, whose visa or residence permit has expired or will expire in too short a time to process any application of extension, he/she will not be accepted for entrance and should first go to the Exit-Entry Administration Bureau of Shanghai Public Security Bureau.
- 7、 When an international student finds out that his/her passport is lost, he/she must go through the following procedures:
 - > Report to the nearby police station where you lose your passport with your valid documentation, and obtain the Confirmation of Reporting the Loss of Passport;
 - > Obtain the Police Report for A Lost Passport from the Exit-Entry Administration Bureau of Shanghai Public Security Bureau with the confirmation issued by the police station;
 - > Apply for a new passport in your government's embassies and consulates in China with the Police Report for A Lost Passport;
 - > Register at the SJTU Service Center for Exit-Entry Administration within ten days of obtaining new passport, and then apply a new visa or Residence Permit at the Exit- Entry Administration Bureau of Shanghai Public Security Bureau. Please note that you must go back to the police station to renew your Registration Form of Temporary Residence.
- 8、 If an international student plans to renew or replace the passport in the Embassy of his/her home country in China, he/she shall apply to the Embassy 2 months prior to the expiration of the validity period of residence permit. When the new passport is issued, the student shall apply for the alteration of residence permit within 10 days after the issuance of the new passport.
If a new passport is issued to an international student in his/her own country, and he/she enters into China with the new passport and the still valid residence permit on the old passport, he/she shall go through the formalities for alteration of residence permit within 10 days after the entry.
- 9、 Visa policies may change according to the law. The university process all residence affairs following the official notice from the Exit- Entry Administration Bureau of Shanghai Public Security Bureau.

If you have any question about your passport and visa, do not hesitate to ask the staff in the SJTU Service Center for Exit-Entry Administration. We would like to provide information and necessary assistance.
It is suggested that you leave your latest contact to International Student Center, so that you can be notified of important messages if necessary.

> Contact Information

Service Center for Exit-Entry Administration Email: visa_is@sjtu.edu.cn
Tel: 86-21-62933818 (Xuhui Campus) ,
86-21-34206748 /34207946 (Minhang Campus)
Add: Room 209, Administrative Building (Xuhui Campus)
Room B200, New Admin. Building (Minhang Campus)



OPENING CEREMONY & ORIENTATION

All new students should attend the SJTU Opening Ceremony and Freshman Orientation.

1) Opening Ceremony

2) Orientation

Time and Location will be notified on the Application Process Form

APPLY FOR A UNIVERSITY NETWORK ID

Before October 1st, 2018, new students can visit <http://jaccount.sjtu.edu.cn/profile/apply.do> and apply for a jAccount (SJTU Unified Network ID), using the student number on the admission notice.
Contact number of SJTU Network & Information Center: +86-21-34206060.

From the third to the fourth week of the new semester, students must login the information system to complete the required information:

Undergraduate student should use his or her jAccount to login at the Academic Information System:
<http://electsys.sjtu.edu.cn/edu/>

Graduate Student should use his or her jAccount to login at Graduate Student information management system: http://www.yjs.sjtu.edu.cn/ssfw_en/login.jsp

If you have any concerns about studies and courses, you may consult with the dean's office of your school. You may visit each school's website for contact information.

Besides, once the jAccount is generated, graduate students will be able to login the information management system for graduate students. (http://www.yjs.sjtu.edu.cn/ssfw_en/login.jsp)

ACADEMIC RELATED

Undergraduate Students

> Notice of English Placement Test for 2018 International Undergraduates

From the fall term of September 2018, all undergraduate Chinese Program students (except those from Chinese language in School of Humanities) have to take English placement test. SJTU will divide class by the test result.

Examination schedule:

Test time: 10th September (Monday), 2018, 6p.m.-8p.m.

Test venue: to be determined (It will be published on isc.sjtu.edu.cn before 10th September, 2018)

Attention:

1. English lessons and classes for 2018 international undergraduates will be subject to unified arrangement by the university.
2. International students of native English speaker can apply for exemption from English lesson attendance, based on the scores of English placement test, to School of Foreign Languages. (the score requirement is decided by School of Foreign Languages).
3. Please arrive at the examination room 10 minutes earlier than the test time with necessary stationery.

> Instruction for 2018 International Undergraduates Purchasing common course textbook

- a) Students may purchase in group with the class or (after attending the class in Week 1), or go to teaching material Division by themselves to purchase the textbook required by respective course tutor.
- b) For English textbook, students will purchase based on own level after the release of result of English level examination in Week 2.
Address of teaching material Division: Qiu Shi Road, beside campus printing shop (Close to East Second Door)
Purchasing Time: 9.00-- 11.30 am; 13.30--14.30.

Attention: Students who study at Chinese language in School of Humanities should consult college.

Graduate Students

> Notice on Chinese Language Placement Test for International Postgraduate Students, 2018

All new international postgraduate degree students (including master and doctoral students) shall take the Chinese Language Placement Test to be held on September 12, 2018 (Wednesday).

Students who have never learned Chinese before or have barely any knowledge on it are not required to take the test, and will be automatically enrolled in the Chinese class for beginners.

Students who have taken the HSK5 or HSK6 tests and scored ≥ 180 are not required to take the examination either. They are eligible to be exempted from taking the Chinese course. The qualified students please pay a visit to the Graduate School (Room 337, Chen Ruiqiu Building, Ms. Jiang) with your HSK certificate and apply for the exemption within the first week of the new semester.

Anyone else who fails to take the placement test will be enrolled in the Chinese class for beginners automatically.

Time: 18:00 - 20:00 on September 12, 2018 (Wednesday)

Venues:

Minhang: Room 104、105、106、107 in Chen Ruiqiu BLD

Xuhui: Room 206、207、208、209 in Engineering Hall

Remarks:

- > Please arrive 30 minutes earlier for preparations. Those being 20 minutes late will not be allowed to take the exam.
- > Please join any of the above classrooms for the test upon arrival. If the classroom is fully, please move to another one with available seats.



Exchange Students

> Course Enrollment Guidance for Semester Exchange Students

The course registration at SJTU is very strict; you must enroll and drop courses within the scheduled time, otherwise, you need to bear all the consequences. We will notify you about the time and website for course registration via email at the beginning of the semester. Should you have any doubt about the course registration, please turn to help from your Buddy or the department/school at SJTU.

Please do complete the course registration before the deadline and contact faculty staff from the department or school at SJTU prior to your course registration.

For detailed course information, please refer to the following website.

http://isc.sjtu.edu.cn/EN/content.aspx?info_lb=50&flag=3

> Chinese Language Course

- A. All the incoming exchange students with no foundation in Chinese will have the opportunity to take FREE Chinese language courses at the beginning's level for 4 class hours/week (courses taught at night). The website to enroll this course is listed below.
<http://electsys.sjtu.edu.cn/edu/>
- B. University-level exchange students and non-degree scholarship students are free to choose Chinese language courses for 8-class hours/week, consisting of various levels of learning and training, which normally is one or two modules from the intensive Chinese language program. Courses usually start at the first week of each semester.

> Official Transcript Delivery

We will try our best to send your transcripts within the first month at the beginning of the next semester to your outbound coordinator at your home university.

Postal Time:

Fall Semester: Between March and April

Spring Semester: Between September and October

Please go to the following locations to print your transcript under no special circumstances.

For undergraduate study, please print at the Registration & Students' Affairs Office, Office of Undergraduate Education, Room 108, New Admin. Bldg.B., Minhang Campus

For postgraduate study, please print at the International Affairs Office at Graduate School, Room 331, Chan Sui Kau Hall, Minhang Campus

For Chinese Language study, please print at Center for International Chinese Education, Room103, Lecture Building No. 1, Xuhui Campus

> Change of Major or Study Duration

Please consider carefully when you request to change your major or study duration. Please seek the permission from your home university firstly, and then complete the application form from the following website.

http://isc.sjtu.edu.cn/EN/content.aspx?info_lb=50&flag=3

Your request will be evaluated by the corresponding school/department, the Office of Undergraduate Education or Graduate School and International Student Center respectively. If it is granted, you could start the process.

SCHOLARSHIP STUDENTS ISSUES

The Regulations of Registration and Issue of Living Subsidies for International Scholarship Students

In order to regulate the issuance of scholarship, international scholarship students are required to register at the beginning of each semester and every month from September, 2015; the scholarships mentioned above refer to all types of scholarships. Details are as followed:

> Regulations of Registration

- i. Semester's Signing: Scholarship students are required to sign within 5 working days from the registration day, please bring student card to International Student Centre.
Semester Registration Day:
Xuhui Campus: Room 1001, Tao Li Yuan;
Minhang Campus: F1 Hall, New-Admin Building
Non-registration Day:
Xuhui Campus: General Office 208
Minhang Campus: Student Affairs Office (Room 807, New-Admin BLD-B)
- ii. Monthly Signing: From the second month after semester's signing, it is required for scholarship students to go to the college and sign monthly (normally from 10th to 15th each month, within 5 working days only, not including weekends).
- iii. Regulations of Particular Cases:
 - 1) In principle, those who miss the deadline of registration, it is not allowed to make up for registering later, and the scholarship will be suspended.
 - 2) Semester's Signing:
 - a) Those who can NOT register on time because of illness, it is required to inform of the college, submit a certificate from the hospital and an explanation letter approved and signed by college and professor; ISC will review all the documents collected by the college.
 - b) Those who can NOT register on time because of irrisitable reasons(e.g.visa), it is required to inform of the college, submit an explanation letter; Before 10th, July, the college submit all the documents to ISC for reviewing.

Except these two situations mentioned above, no other special case is acceptable by ISC (because of personal reasons, flight tickets etc.), after receiving the documents ISC releases the result to the college within 10 working days, students can get result from the college.

- 3) Monthly Signing: Those who can NOT sign on time monthly, it is required to report and submit related documents to the college, after verifying the college sign instead of student before the deadline of registration.

> Regulations of Distribution

Time of Distribution

Months	Dates
January and February: will be granted together	Before 10th, January
March and April: will be granted together after Semester's Signing	Before 20th, March
May and June: will be granted monthly	Before 10th of Each Month
July and August: will be granted together	Before 10th, July
September and October: will be granted together after Semester's Signing	Before 30th, September
November and December: will be granted monthly	Before 10th of Each Month

> Notes

1. If scholarship students break the disciplines of university, the scholarship is suspended or canceled depending on the punishment level (implemented from the next month of the school's issuance date), as follows:

1) Warning: scholarship is suspended for three months

2) Serious Warning: scholarship is suspended for six months

3) Record a Demerit: scholarship is stopped one year

4) Detention: scholarship is canceled

5) Expulsion: scholarship is canceled
2. All the international scholarship students should obey International Student Accommodation Regulatory Rules of Shanghai Jiao Tong University and other related regulations of accommodation subsidies for the international scholarship students. The living subsidies of those who live in the dormitories but refuse to pay accommodation fee will be withheld for the deduction of the accommodation fee.
3. Standard of accommodation subsidy: SJTU will add extra subsidy on the basis of the standard of appropriation for Chinese Government Scholarship (PhD Student and Senior Scholar 1000 Yuan/month, Master Student and General Scholar 700 Yuan/month, Undergraduate 700 Yuan/month). New standard of accommodation subsidy is: PhD Student and Senior Scholar 1500 Yuan/month, Master Student and General Scholar 1200 Yuan/month, Undergraduate 1000 Yuan/month, Confucius College Scholarship student 1000yuan/month. The subsidy is offered in 12 months. Subsidy will be distributed one year and in compliance with the duration of the scholarship.
Time of distribution: SJTU provides the part of the subsidy covering from July to Jan. of next year in every July (7 months in total) and the rest of subsidy covering from Feb. of next year to June of next year in every December (5 months in total).
4. Those who suspend, quit or graduate study in advance, it is required to return the rest of accommodation subsidies to the university, accommodation subsidies are suspended during the study suspension.
5. Those who have doubts about scholarship distribution (living, accommodation etc.), could contact with ISC within two weeks after the scholarship was deposited, there's no acceptance of any application of checking and making up later.
6. All rights reserved by International Student Center.

The Schedule of Signing from September, 2018 to June, 2019

Signing	Time	Place	Scholarship for
Autumn, Semester's Signing, 2018-2019	10th~14th, September, 2018	Refer to Semester Registration Regulation 10.1	September & October, 2018
October, 2018, Signing Monthly	10th~16th, October, 2018	College	November, 2018
November, 2018, Signing Monthly	12th~16th, November, 2018	College	December, 2018
December, 2018, Signing Monthly	10th~14th, December, 2018	College	January & February, 2019
Spring, Semester's Signing, 2018-2019	25th February~1st, March, 2019	Refer to Semester Registration Regulation 10.1	March & April, 2019
April, 2019, Signing Monthly	10th ~16th, April, 2019	College	May, 2019
May, 2019, Signing Monthly	10th ~16th, May, 2019	College	June, 2019
June, 2019, Signing Monthly	10th ~14th, June, 2019	College	July & August, 2019

TRANSPORTATION GUIDE

How to Arrive

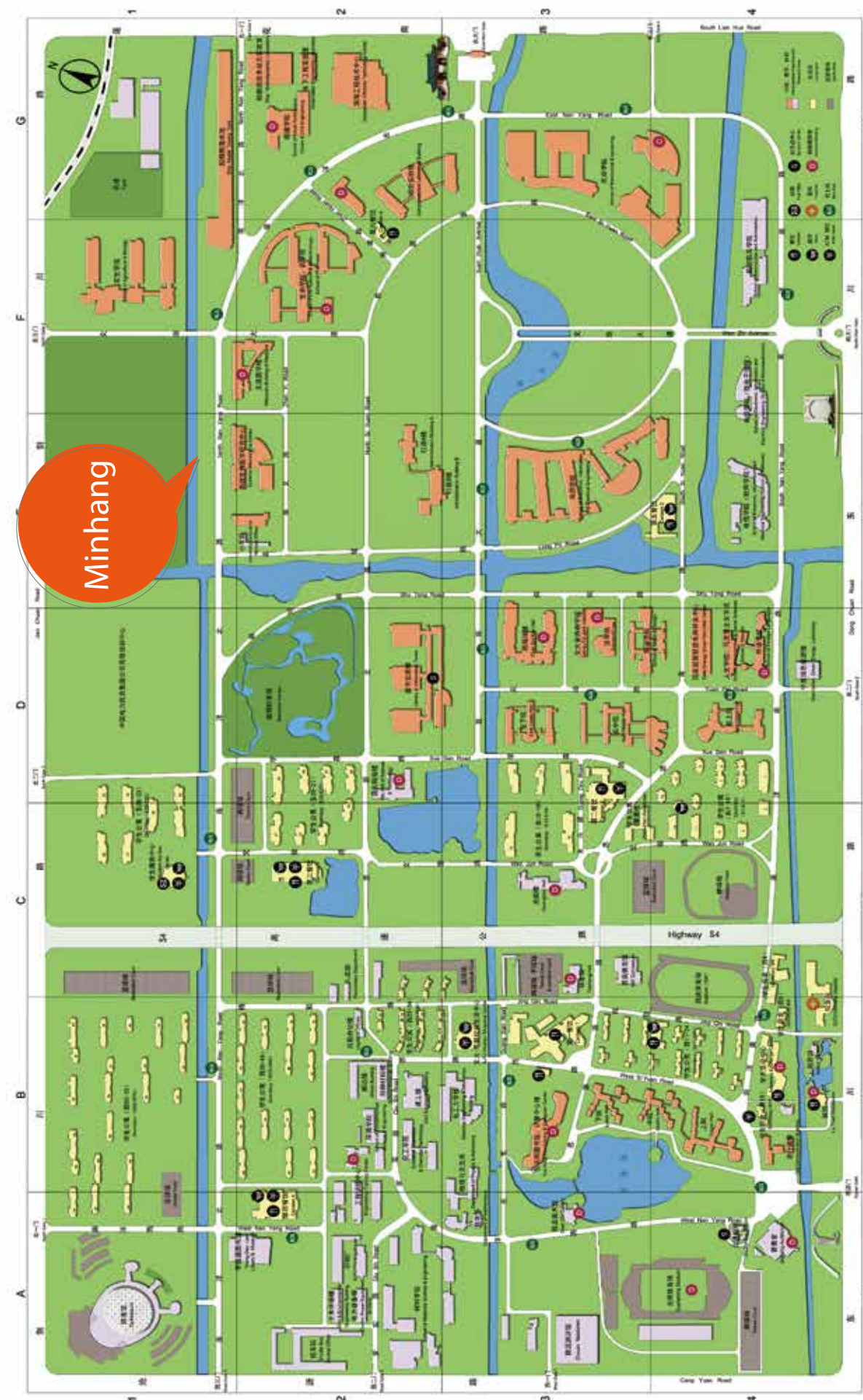
To Minhang Campus

- From Pudong International Airport: Take airport line 7 and get off at the terminal station-Shanghai South Railway Station. Take Metro Line 1, transfer to Line 5 at the terminal station - Xinzhuang Station, and get off at Dongchuan Road Station. Then take a taxi or bus (Jiangchuan No.3 or No.5 or No. 7) to Minhang campus.
- From Shanghai Railway Station/South Railway Station: Take Metro Line 1, transfer to Line 5 at the terminal station-Xinzhuang Station, and get off at Dongchuan Road Station. Then take a taxi or bus (Jiangchuan no.3, no.5, no.7) to Minhang campus.
- From Shanghai Hongqiao Hub: Take Bus No. 4 of Hongqiao Hub and get off at Dongchuan Road Station.

To Xuhui Campus

- From Pudong International Airport: Take metro line 2, and transfer to line 10 at the station of East Nanjing Road, and get off at Jiao Tong University station.
- From Shanghai Railway Station/South Railway Station: Take metro line 1 and get off at Xujiahui Station
- From Shanghai Hongqiao Hub: Take metro line 10 and get off at SJTU station.

(For reference only. Any changes, please refer to notice issued by public transportation authority for latest information)





- | | | | |
|--|--|--------------------|---------------------|
| 1 Main Entrance (1954 Hua Shan Rd.) | 20 Koguan Law School | 1 一号门 (华山路1954号) | 20 凯原法学院 |
| 2 Archives | 21 Science Hall | 2 档案馆 | 21 科学馆 |
| 3 Faculty Club | 22 Dining Hall | 3 教师活动中心 | 22 餐厅 |
| 4 Qian Xuesen Library & Museum | 23 School of International Education. | 4 钱学森图书馆 | 23 国际教育学院教学一楼 |
| 5 Entrance No.5 (55 Guang Yuan Rd. (west)) | Lecture Hall No.1 (International Students Classroom) | 5 五号门 (广元西路55号) | 24 大礼堂 |
| 6 School Hospital | 24 Auditorium | 6 校医院 | 25 餐厅 |
| 7 Lawn | 25 Dining Hall | 7 草坪 | 26 饮水思源 |
| 8 Lecture Hall No.5 (Zhong Yuan) | 26 Think of Its Source While Drinking water | 8 中院 | 27 第一宿舍 |
| 9 Laboratory Hall | 27 Dormitory No.1 | 9 实验室楼 | 28 亚洲青年交流中心 (桃李苑) |
| 10 Ship Model Towing Tank | 28 Asian Youth Center (Tao Li Yuan) | 10 船池 | 29 研究生宿舍 |
| 11 Hao Ran High-Tech Building | 29 Dormitory (Graduate Students) | 11 浩然高科技大厦 | 30 2号门 (淮海西路125号) |
| 12 Xin Shang Yuan | 30 Entrance No.2 (125 Huai Hai Rd. (West)) | 12 新上院 | 31 申通广场 |
| 13 High Voltage Laboratory | 31 Sun Tong Plaza | 13 高压实验室 | 32 运动场 |
| 14 Lecture Hall No.3 | 32 Stadium | 14 第三教学楼 | 33 三号门 (番禺路655号) |
| 15 Xin Jian Building | 33 Entrance No.3 (655 Pan Yu Rd.) | 15 计算中心 | 34 教工之家 (铁生馆) |
| 16 Gymnasium | 34 Faculty Center (Tiesheng Hall) | 16 体育馆 | 35 联兴楼 |
| 17 General Office Building | 35 Lian Xin Building | 17 总办公厅 | 36 9号楼 (留学生公寓) |
| 18 Antai College of Economics and Management | 36 Dormitory No.9 (International Students) | 18 安泰经济与管理学院 | 37 第三宿舍 |
| 19 Engineering Hall | 37 Dormitory No.3 | 19 工程馆 | |

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|---|----------------------------|----------|------------|
| A Shanghai Jiao Tong University | I Shanghai Liubai | A 上海交通大学 | I 上海第六百货商店 |
| B Xu Hui Bai Lian Department Store | J Metro city | B 徐汇百联 | J 美罗城 |
| C Grand gateway | K Hui Jin Department Store | C 港汇广场 | K 汇金商厦 |
| D Hong Ji Free Plaza | L Pacific Digital Plaza | D 弘基休闲广场 | L 太平洋数码广场 |
| E Orient Shopping Centre | M Metro | E 东方商厦 | M 地铁 |
| F Shanghai Industry Investment Building | N Bank of China | F 上海实业大厦 | N 中国银行 |
| G Catholic Church | O Post office | G 天主教堂 | O 邮局 |
| H Pacific Department Store | | H 太平洋百货 | |



Tip:
Passengers holding public transportation cards are entitled to free transfer and uninterrupted fare charging within 30 minutes after getting out of the following stations: Shanghai Railway Station (Line 1, Line 3 and Line 4), West Nanjing Road (Line 2, Line 12 and Line 13), Longhua (Line 11 and Line 12), Hongqiao Airport Terminal 2 (Line 2 and Line 10); those holding single journey tickets need to pay for new tickets if they should exit the above stations.

Legend:
Airport, Railway Station, Metro Line, Single Line, Interchange Station, Out-of-system Transfer Station.
Line 1, Line 2, Line 3, Line 4, Line 5, Line 6, Line 7, Line 8, Line 9, Line 10, Line 11, Line 12, Line 13, Line 14, Line 15, Line 16.



CONTACT US

International Student Center

Admissions Office

Responsibility	Telephone	Address	E-mail
Undergraduate Admission	+86-21-54743244	New Admin. Bldg. 100A	isc.d@sjtu.edu.cn

International Mobility Office

Responsibility	Telephone	Address	E-mail
Inbound Advising	+86-21-54744225	New Admin. Bldg. B809	isc.exchange@sjtu.edu.cn
Short-term Programs	+86-21-34205135	New Admin. Bldg. B808	isc.mobility@sjtu.edu.cn

Student Affairs Office

Responsibility	Telephone	Address	E-mail
Scholarship Issues & Enrollment Changes	+86-21-34203847	New Admin. Bldg. B807	isc.o@sjtu.edu.cn

International Services Center

Responsibility	Telephone	Address	E-mail
Minhang Affairs(Activities, Housing, Insurance, etc.)	+86-21-34203955	New Admin. Bldg. B204	issc_minhang@sjtu.edu.cn
Xuhui Affairs(Activities, Housing, Insurance, etc.)	+86-21-62933305	Taoliyuan (Xuhui) 1007	issc_xuhui@sjtu.edu.cn

Service Center for Exit-Entry Administration

Responsibility	Telephone	Address	E-mail
Visa-related affairs for international students	+86-21-34206748	New Admin. Bldg. B200	cgkvisa@sjtu.edu.cn
	+86-21-62933818	General Office Bldg.209	visa_is@sjtu.edu.cn

Graduate School, International Affairs Office

Responsibility	Telephone	Address	E-mail
Admission for graduate students, scholarship issues, exchange programs, etc.	+86-21-34208238	Chen-Ruiqiu Bldg. 331	gs.admission@sjtu.edu.cn

For the contact person in charge of international students affairs of each school, please refer to the school website.

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News, notification and information related to international students can be found on Study@SJTU website and ISC WeChat public platform.

Website:
<http://isc.sjtu.edu.cn>

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